



### **Project Information**

- [Project Profile](#)
- Purchase Agreement
- Construction Bid
- Equipment Quotes

### **Business Information**

- [History & Nature of Business](#)
- Previous two years Financial Statements and Corporate Tax Returns
- [Tax Transcript Request\(SBA Form 4506\)](#)
- [Consent to use of Tax Return Information](#)
- Interim Financial Statement (include aging of A/R and A/P)
- [Two Year Proforma Income Statement](#)
- [Debt Schedule](#)

### **Personal Information**

- [Personal Questionnaire](#)
- [Statement of Personal History\(SBA Form 912\)](#)
- [Personal Financial Statement \(SBA Form 413\)](#)
- Two Years Personal Tax Return
- [Resume](#)

### **Misc. Information**

- Corporate Organizational Documents for Borrowing Entity and Operating Company
- [Schedule of Previous or Existing SBA Loans](#)
- Affiliate or Subsidiary Companies (include Two years Financial Statements and Tax Returns, and number of employees)
- Franchise/Dealer/Jobber Agreements
- New or Start-up Businesses must provide a detailed Business Plan that includes Monthly Cash Flow Analysis for three months beyond breakeven or at least 12 months
- [Loan Application Assistance Agreement](#)

### **Lender Information**

- Lender Commitment Letter ([Sample](#))
- Appraisal
- Environmental
- Credit Presentation
- Credit Reports for all guarantors